

Hustisford School District

District Office

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Jessica Holtz

Director Financial Services

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Clint Bushey

Principal

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Director of Special Education

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Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, April 9, 2024

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, April 9, 2024, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Steve Weinheimer, Chair; Jamie Kulkee, Member; John Bohonek; Board President; Heather Cramer, District Administrator; and Jessica Holtz, Director of Finance.

New Business:

- Budget Update—Mrs. Holtz provided a current budget update. She indicated that fund expenditures are at:
Fund 10—60%
Fund 27—60%
Fund 50—68%
Fund 80—68%
The district received the lottery credit payment which was \$96,903.00
- Staffing Updates—The committee heard from Mrs. Cramer that there are 6 applicants for the 3K position. The art position will be posted due to the position having a one-year limited contract due to late hiring. The S/L position is open and we do not have any applicants at this time. The district has asked a neighboring district for time-share, but they do not have enough time available. Mrs. Cramer attended the job fair at UWSP. Over 160 students attended, but not for the openings that we currently have.
- 24-25 Budget Planning—The committee discussed CPI and where we are at. The committee also started to have discussions on where we can be comfortable in the budget if a loan were to be taken out.
- April Referendum Recap—The committee discussed the question and where we are now at. This will be on board development for the April meeting.
- Contract with CESA 9 for E-Rate—Mrs. Cramer presented the E-Rate Services contract with CESA 9. The amount of the contract is \$1,885.00.
- Staff Contracts—Mrs. Holtz will prepare contracts for the April board meeting.
- Board Training—The committee discussed training for new board members. The three trainings that will be provided are Finance 101 from Baird on May 20, Board member training on May 6, and Superintendent Evaluation Framework training likely in early June.